A. INTRODUCTION

1. The present document reports on the use of the financial and in-kind resources made available by donor countries for the implementation of THE PEP work programme 2003-2005. It complements the reports made by the UNECE and WHO/Europe secretariats (hereafter: the secretariat) submitted at the second and third sessions of the Steering Committee in 2004 and 2005 (ECE/AC.21/2004/7-EUR/04/5045236/7; ECE/AC.21/2005/12-EUR/05/5046203/12).

2. At the third session of the Steering Committee, the key priorities of THE PEP were confirmed to remain valid. In adopting its work programme for 2005-2007, the Steering Committee agreed that the focus should continue to be on the activities that were currently implemented. It also expressed caution in launching new activities unless appropriate resources were ensured for their implementation.

3. On 17 May 2005, the secretariat transmitted a communication to Ministers of Transport, Health and Environment of WHO/Europe and UNECE Member States informing them about details of the resources needed for implementation of the projects of the THE PEP work plan and invited them to contribute financially or in-kind. Details of these resource estimates are also contained in document ECE/AC.21/2005/12-EUR/05/5046203/12, paragraphs 4-15 that had been considered at the third session of the Steering Committee.

C. EXTRA-BUDGETARY RESOURCES RECEIVED AND UTILIZED

4. During 2005, official extra-budgetary financial and in-kind assistance has been received by the secretariat from Germany, the Netherlands and Switzerland. As provided in detail below, the majority of the financial assistance had been earmarked by donors for THE PEP Clearing House. Substantial in-kind contributions include:

- Organization of a workshop in Berlin, 23-24 January 2006 to contribute to the preparation of guidance for Governments on institutional arrangements for policy integration by Germany
- Collection of case studies under the project on promotion of cycling and walking by Switzerland
- Organization of the kick-off meeting for the development of the tool-box for action on transport, environment and health and support of a consultant who developed the tool-box outlined by the Netherlands.

I. Financial resources received and used by WHO/Europe (preliminary data)
# Financial resources received and used by WHO/Europe in 2005 (in US$)

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount of contribution</th>
<th>Activity supported</th>
<th>Progress (until 31.03.04)</th>
<th>Progress (until 31.12.04)</th>
<th>Progress (until 31.12.05)</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Kingdom Department of Transport</td>
<td>178,025 (141,104 in 2003 36,921 in 2004) Programme support costs (13 %): 20,481 Net: 157,544</td>
<td><strong>75,000</strong> (2003) + <strong>16,336</strong> (2004) THE PEP Clearing House (CH)</td>
<td><strong>5,000</strong> Contents and Health-related aspects of Clearing House (EU/04/014492 – 5,000) 1,367 1st Bureau Meeting (12.03) - 1 consultant (2003) (EU/03/659698 - 1,367)</td>
<td><strong>666</strong> 2nd Bureau meeting (Dec 2004) - 1 consultant (EU/04/656037- 666)</td>
<td><strong>5,813</strong> Supporting NIS/South-East European member States to <strong>3rd</strong> THE PEP Steering Committee in April 2005 (4 participants) (EU/05/614094 – 1,646) (EU/05/614107 – 1,735) (EU/05/616675 – 540) (EU/05/617087 – 1,892)</td>
</tr>
<tr>
<td>35,000 Support of NIS/South-eastern Member States</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14,870 Other relevant activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1,335 Consultants for 2nd Steering Committee (2004) - Stead (EU/04/612423 - 593) - Rutter (EU/04/612545 - 742)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16,336 Promotion of Safe Walking and Cycling in urban areas</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1 Planned activities in 2006 include: 3-month WHO staff time to contribute to the Clearing House contents and update, translation of relevant documents into Russian, support to participants from EECCA and SEE countries to meetings of the Steering Committee/Bureau, support to a dissemination event for the Clearing House, organization of a workshop on promotion of safe cycling and walking.
## Financial resources received and used by WHO/Europe in 2005 (in US$)

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount of contribution</th>
<th>Activity supported</th>
<th>Progress (until 31.03.04)</th>
<th>Progress (until 31.12.04)</th>
<th>Progress (until 31.12.05)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norway Ministries of Transport, Environment and Health</td>
<td>22,857</td>
<td>Programme support cost (13 %): 2,630 Net: 20,227</td>
<td>19,836</td>
<td>THE PEP Clearing House (translation into Russian, software, consultancies)</td>
<td>Nothing to report</td>
</tr>
<tr>
<td>USA EPA</td>
<td>40,000</td>
<td>Programme support cost (13 %): 4,602 Net: 35,398</td>
<td>Developing methods for the economic valuation of transport related health effects on children</td>
<td>Nothing to report</td>
<td>Nothing to report</td>
</tr>
<tr>
<td>Swedish Expertise Funds</td>
<td>35,460</td>
<td>Programme support cost (13 %): 4,079 Net: 31,381</td>
<td>Promotion of safe cycling and walking: Development of background review by the Karolinska Institute</td>
<td>Not applicable</td>
<td>Not applicable</td>
</tr>
<tr>
<td>WHO</td>
<td>8,000</td>
<td>Biannual collaborative agreement with Georgia to be implemented in 2006-2007</td>
<td>Organization of a sub-regional workshop in Georgia</td>
<td>Not applicable</td>
<td>Not applicable</td>
</tr>
</tbody>
</table>

**Total:** 19,836 Spent: 0 Spent: 4,947 Spent: 6,518

**Total:** 35,398 Spent: - Spent: - Spent: 8,000

**Total:** 31,381 Spent: - Spent: - Spent: -

**Total:** 8,000 Spent: - Spent: - Spent: -

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2 Planned activities in 2006 include:

**Norway:** Translation of documents into Russian for the Clearing House, support to consultants for the Clearing House to participate in meetings of the Steering Committee/Bureau, dissemination events for the Clearing House.

**USA EPA:** Contracting a consultant to review state of the art on economic assessment and methods of transport related health effects on children and organization of a workshop.

**Swedish Expertise Fund:** Development by the Karolinska Institute of a review paper identifying the recommended health effects to be included in economic evaluations of projects promoting safe cycling and walking.
II. Financial resources received and used by UNECE (preliminary data)

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount of contribution (in US$)</th>
<th>Activity supported</th>
<th>Progress (until 31.03.04)</th>
<th>Progress (until 31.12.04)</th>
<th>Progress (until 31.12.05)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Netherlands Ministry of Environment</td>
<td>53,706 (50,000 EUR) 62,714 (55,000 EUR) 60,168 (50,000 EUR) 60,241 (50,000 EUR)</td>
<td>188,625 THE PEP Clearing House Conceptual design of the Clearing House and implementation and pilot operation phases</td>
<td>Establishment of the conceptual design and implementation mechanisms (implementation (2005) and pilot operation (2006) phases of the Clearing House) ECE/AC.21/2004/3-EUR/04/5045236/3 Background reports No. 1-10 Endorsed by THE PEP Steering Committee in 2004 Completed</td>
<td>Technical and substantive work under the implementation phase of the Clearing House ECE/AC.21/2004/3-EUR/04/5045236/3 Completed</td>
<td>Expenditure figures for 2004 are given below (for 2003 figures refer to ECE/AC.21/2004/7)</td>
</tr>
<tr>
<td>United Kingdom Ministry of Transport</td>
<td>18,003 (9,919 £) 15,932</td>
<td>THE PEP Clearing House Conceptual design of the Clearing House and implementation and pilot operation phases</td>
<td>For details see Netherlands above</td>
<td>For details see Netherlands above</td>
<td>For details see Netherlands above</td>
</tr>
<tr>
<td>Switzerland Ministry of Transport</td>
<td>15,625 (20,000 CHF) 23,622 (30,000 CHF)</td>
<td>34,732 THE PEP Clearing House Implementation and pilot operation phases of THE PEP Clearing House</td>
<td>For details see Netherlands above</td>
<td>For details see Netherlands above</td>
<td>For details see Netherlands above</td>
</tr>
</tbody>
</table>
### Financial resources received and used by UNECE in 2005 (in US$)

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount of contribution</th>
<th>Activity supported</th>
<th>Progress (until 31.03.04)</th>
<th>Progress (until 31.12.04)</th>
<th>Progress (until 31.12.05)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Germany</td>
<td>23,219 (18,250 EUR)</td>
<td>36,503 THE PEP Clearing House: Implementation and pilot operation phases</td>
<td>For details see Netherlands above</td>
<td>For details see Netherlands above</td>
<td></td>
</tr>
<tr>
<td></td>
<td>30 November 2004</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>18,029 (15,000 EUR)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>6 October 2005</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total: 41,248</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Programme support 13%: -4,745)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNECE</td>
<td>7,000</td>
<td>Institutional arrangements for integrated policy and decision-making</td>
<td></td>
<td></td>
<td>Consultancy report as basis for workshop (Berlin, 23-24 January 2006)</td>
</tr>
<tr>
<td></td>
<td>November 2005</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Financial resources received by the UNECE and expenditures incurred in 2005

**UNECE Local Technical Cooperation Trust Fund**  
Project entitled: THE PEP  
Project ID No: E126 - ECE-EV-201

### Estimated Unencumbered Balance as at 31 December 2005 (in US$) – UNOFFICIAL

<table>
<thead>
<tr>
<th>Receipt No:</th>
<th>Receipt date</th>
<th>Currency</th>
<th>For Year</th>
<th>Total US$</th>
<th>Donors</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Total estimated unencumbered fund balance and reserve as at 31 December 2003</td>
<td></td>
<td></td>
<td></td>
<td>97,494.51</td>
<td></td>
</tr>
<tr>
<td>CONTRIBUTIONS (DEPH/PDCA)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19563/22444</td>
<td>16 June 2005</td>
<td>EUR 50,000</td>
<td>2005</td>
<td>60,240.96 (CH)</td>
<td>Netherlands</td>
</tr>
<tr>
<td>21187/24349</td>
<td>6 October 2005</td>
<td>EUR 15,000</td>
<td>2005</td>
<td>18,022.85 (CH)</td>
<td>Germany</td>
</tr>
<tr>
<td>21740/24859</td>
<td>29 November 2005</td>
<td>CHF 30,000</td>
<td>2005</td>
<td>23,622.05 (50/50 CH and Urban transport)</td>
<td>Switzerland</td>
</tr>
</tbody>
</table>

Total contributions received in 2005: 101,891.86

| | | | | 0.00 | Amount not yet calculated |
| | | | | | |
| Plus: Interest Income (provisional) | | | | | |
| Plus: Other Miscellaneous Income | | | | | |

(b) Total contributions/Income received in 2005: 101,891.86

(c) = (a) + (b) Total funds available in 2005: 206,609.86

(d) Less: Total expenditures - 87,648.00

(e) Less: 13% Programme support costs of (d) for 2005 - 11,394.24

(f) Less: Total requirements for 2005 = (d) + (e) + (f) - 99,042.24

(g) = (c) - (h) Total unencumbered net fund balance as at 31 December 2005: 107,567.48

### Expenditures in 2005 (in US$) (net of programme support costs)

<table>
<thead>
<tr>
<th>Object</th>
<th>Project</th>
<th>Expenditures</th>
<th>Explanations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short-term staff</td>
<td>Clearing House</td>
<td>77,288.49</td>
<td>Salaries for 2 CH staff (substance and IT)</td>
</tr>
<tr>
<td>Travel of staff</td>
<td>Clearing House</td>
<td>933.22</td>
<td>Mission of 1 CH staff at Bureau meeting (Rome, December 2005)</td>
</tr>
<tr>
<td>Mission cost for participants of EECCA countries</td>
<td>Support for EECCA countries</td>
<td>6,682.78</td>
<td>6 EECCA participants at 3. session Steering Committee – April 2005</td>
</tr>
</tbody>
</table>
| Non-expendable equipment | Clearing House | 2,743.51 | US$ 343.51: Translation software  
US$ 2,400: Annual licence fee: Search engine |
| Total expenditures in 2005 | Clearing House | 87,648.00 | |
| Expenditures: Clearing House | | 80,965.22 | |
| Expenditures: EECCA country support | | 6,682.78 | |
D. EXTRA-BUDGETARY FUNDING REQUIREMENTS (2006 AND BEYOND)

I. General considerations

5. To the extent possible, the secretariat has made provisions to support the implementation of the projects endorsed by the Steering Committee under THE PEP work plan. However, the necessary regular budget resources cannot be allotted to ensure full implementation of these projects, such as THE PEP Clearing House, the preparation and organization of major workshops or seminars, including necessary scientific background work, unless the competent governing bodies of UNECE and WHO/Europe so decide. As this is not yet the case, extra-budgetary resources are required as has been estimated by the UNECE and WHO/Europe secretariats (refer to the resource estimates contained in document ECE/AC.21/2005/12-EUR/05/5046203/12, paragraphs 4-15).

6. In order to provide for the necessary start-up of some of the projects under the adopted THE PEP work programme, the secretariat has made available in 2005 (as indicated in Section C. above) some limited regular budget resources, namely for:

(a) capacity-building on sustainable and healthy urban transport (involving organization of a sub-regional workshop in Georgia in October 2006) (WHO/Europe)
(b) preparation of guidance on institutional arrangements for integrated policy- and decision-making (UNECE and WHO/Europe).

7. Extra-budgetary funds identified, partly on a preliminary basis, for the implementation of THE PEP work programme in 2006, include:

(a) €15,000 provided by Switzerland and €45,000 pledged by the Netherlands to support capacity-building in EECCA on urban transport related issues (to be confirmed)
(b) €20,000 pledged by Belgium to support the preparation of guidance on institutional arrangements for policy integration, in addition to the in-kind support of Germany in the organization of a workshop as part of this project (Berlin 23-24 January 2006)
(c) €5,000 pledged by the Netherlands to support the participation of the eligible countries in transition in the meetings related to THE PEP (to be confirmed)
(d) $35,460 through the Swedish Expertise Fund to support the development of the project "Promotion of safe cycling and walking in urban areas".

8. Considerable financial and in-kind resources have been made available by some UNECE and WHO/Europe member States to provide, in particular, for the conceptual design and start-up costs of THE PEP Clearing House. These resources have also been complemented by considerable contributions of the UNECE and WHO/Europe secretariats.
These combined efforts were, however, not sufficient to implement all the projects in THE PEP work plan. This is all the more regrettable as THE PEP work plan was designed as a deliberately lean, consolidated and well-focused programme consisting of only a few carefully chosen projects that, according to the Steering Committee, would provide a clear value-added for promoting sustainable policies for implementation at the pan-European level.

II. Specific extra-budgetary funding and in-kind resource requirements in 2006

9. Immediately following the present session of the Steering Committee, the secretariat proposes to transmit, as in the past, detailed resource requirements for the projects endorsed under THE PEP work plan to all WHO/Europe and UNECE member countries. These requests will take account of the views expressed by member countries on the current status of development and implementation of these projects and on the priorities accorded to them by the Steering Committee.

10. In this respect, particular attention will need to be given to ensure the required resources for the continued operation of THE PEP Clearing House (for details refer to document ECE/AC.21/2006/3-EUR/06/THEPEPST/3 and document ECE/AC.21/2005/12-EUR/05/5046203/12, paragraphs 25-35). Due to the generous financial support for this project by WHO/Europe and UNECE member countries and the use of considerable regular UNECE staff resources in 2005, the development of the Clearing House had been kept on track and its services have been made available to the public as planned in early December 2005. Given the present uncertainties about available resources for its sustained operation and about the amount of additional services to be provided by the Clearing House, it is suggested to extend the pilot operation phase of the Clearing House and to utilize the remaining extra-budgetary resources earmarked for that purpose. This would also allow for further fine-tuning of the technical features of the Clearing House operating, since December 2005, under “real world conditions” and the installation and testing of additional services, such as the bulletin board.

III. New extra-budgetary funding mechanisms

11. At its third session, the Steering Committee acknowledged the importance of ensuring a sustainable financial basis for the implementation of THE PEP and invited the secretariat to explore further mechanisms for improving the financial sustainability of THE PEP, in particular voluntary subscriptions to “shares” that could be earmarked to specific activities in

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3 In early 2005, the secretariat had estimated the annual cost for personnel for the operation of the Clearing House, if administered by the UNECE, to be in the order of US$ 168,000 to US$ 240,000 depending on the qualifications and experiences of recruited staff. These estimates were based on cost figures for two professional staff (ECE/AC.21/2005/10-EUR/05/5046203/10).
the work programme (building on the positive experience gained through the Aarhus Convention) (ECE/AC.21/2005/12-EUR/05/5046203/12, paragraph 34).

12. Accordingly, on 17 May 2005, the secretariat has transmitted an official communication to WHO/Europe and UNECE Ministers of Transport, Health and Environment in which a simple and flexible system of “shares” with values of US$/EUR 1000 and US$/EUR 10,000 was proposed. Donors were invited to subscribe to one or more of these shares or to a combination of them, with the possibility of earmarking them to specific or for general support to THE PEP programme of work.

13. Unfortunately, there was no reaction to this newly proposed funding mechanism and none of the donor countries utilized this mechanism in 2005. Therefore, the Steering Committee may wish to consider whether these ideas should be pursued further or whether other procedures should be envisaged in this respect (the Steering Committee, at its third session, suggested that the sustainable funding of THE PEP could be an issue to be addressed at the third High-Level Meeting in 2007).
E. GUIDELINES FOR THE TRANSFER OF VOLUNTARY CONTRIBUTIONS

14. The secretariat provides below bank information for the transfer of voluntary contributions to UNECE and WHO/Europe to ensure the effective implementation of THE PEP work plan as well as the adequate participation of representatives of countries with economies in transition in its meetings. Contributions should be transmitted to the UNECE THE PEP Trust Fund and/or to WHO/Europe.

15. For administrative reasons, funds for personnel and IT infrastructure for THE PEP Clearing House should be made available to the UNECE Trust Fund while support for additional services to be provided by the Clearing House could be made available to either organization. In general, resources made available through the UNECE Trust Fund would mainly support activities that have a strong transport and environment component. Funds promoting primarily health objectives could be directed to WHO/Europe.
Contributions should be made to the United Nations Economic Commission for Europe (UNECE) and should be labelled and transferred or sent as follows:

**US$**  
Account number: 485-001802  
Account currency: US Dollars  
Account title: UNOG General Fund  
Bank name and address: JP Morgan Chase Bank, New York International Agencies Banking 1166, Avenue of the Americas, 17th Floor New York, N.Y. 10036-2708, USA  
ABA (US Bank Code): 021000021  
Swift Code: CHASUS33  
Reference: Indicate “Credit account ECE/E126 (ECE-EV-201): THE PEP”

**€**  
Account number: 23961-901  
Account currency: EUR  
Account title: United Nations Office in Geneva  
Bank name and address: JP Morgan Chase Bank, London International Agencies Banking 125 London Wall, London, EC2Y 5AJ, the United Kingdom  
Sorting Code: 60-92-42  
IBAN Number GB25 CHAS 6092 4223 9619 01  
Swift Code: CHASGB2L  
Reference: Indicate “Credit account ECE/E126 (ECE-EV-201): THE PEP”

**£**  
Account number: 23961-903  
Account currency: GBP  
Account title: United Nations Office in Geneva  
Bank name and address: JP Morgan Chase Bank, London International Agencies Banking 125 London Wall, London, EC2Y 5AJ, the United Kingdom  
Sorting Code: 60-92-42  
IBAN Number GB25 CHAS 6092 4223 9619 01  
Swift Code: CHASGB2L  
Reference: Indicate “Credit account ECE/E126 (ECE-EV-201): THE PEP”

**CHF**  
Account number: 240-C0590160.0  
Account currency: CHF  
Account title: UN Geneva General Fund  
Bank name and address: UBS AG  
Bank Clearing Code: 240  
Swift Code: UBSWCHZH12A  
Reference: Indicate “Credit account ECE/E126 (ECE-EV-201): THE PEP”
WHO BANK INFORMATION

Any contribution should be made to the World Health Organization, European Centre for Environment and Health and should be labelled and transferred or sent as follows:

For amounts less than 10,000.00 US$:

- Bank’s name: UniCredit Banca d’Impresa
- Bank’s address: Filiale 06822 Roma Centro
  Via Sardegna, 44
  00187 Roma
- Payee’s name: World Health Organization
  European Centre for Environment and Health
- Account No.: 000004793067 (account in EUR)
- ABI: 03226
- CAB: 03201
- CIN National: V

Please add, for bank transfers from outside Italy, the following useful numbers:
- CIN EUR: 60
- Swift (= BIC) Code: UNCRIT2V
- IBAN code: IT/60/V03226/03201/000004793067

Reference: Indicate clearly “Implementation of Transport, Health Environment Pan-European Programme THE PEP – 1334.03.01: 5046201”

For amounts more than 10,000.00 US$:

- Bank’s name: Nordea Danmark A/S
- Bank’s address: Strandvejen 159, DK-2900 Hellerup
- Payee’s name: World Health Organization
- EURO Account No.: 5005855876
- US$ Account No.: 5005553601
- Registration No.: 2228
- Swift (= BIC) code: NDEADKKK
- IBAN Code: DK40 2000 5005 855 876

Reference: Indicate clearly “Implementation of Transport, Health Environment Pan-European Programme THE PEP – 1334.03.01: 5046201”