Agenda item 7(c)
Revised terms of reference including proposed procedures for initiating new Partnership under THE PEP

Informal document 9
Background

• Terms of reference (ToR) for THE PEP Partnership was adopted at the 8th session of the SC in 2010

• Following the Fourth High-level Meeting in Paris, the Bureau of THE PEP discussed the procedure for establishing and joining a Partnership

• Requested secretariat to revise the existing TOR and incorporate the procedure for establishing and joining a Partnership
Proposed amendments

• Updates to the ToR following the 4th HLM
• New proposed procedure for establishing and for joining a THE PEP Partnership
Terms of reference

1. THE PEP partnership (purposes, main activities)

2. Operational set-up
   A. THE PEP Partners
   B. THE PEP Partnership Resource Network
   C. Procedure for establishing/joining THE PEP Partnership
   D. Financing
   E. Use of THE PEP logo
   F. Engagement of non-state actors in THE PEP Partnership
C. Procedure for establishing and for joining a THE PEP Partnership

New THE PEP Partnerships established by the decision of the SC the following documentation:

- Objective; scope and purpose;
- List of initial partners;
- Management arrangements;
- Target groups;
- Workplan and contribution to the priority goals
- Proposal for monitoring implementation
- Specific activities for 2-4 years
12. **New** THE PEP Partnerships can be established by a **decision of the Steering Committee**. The secretariat, in collaboration with interested partners, would prepare **supporting documentation**

Initial partners confirm their participation by submitting a **signed letter** of intent expressing interest to join the Partnership.
C. Procedure for establishing and for joining a THE PEP Partnership (contd)

13. Partners interested in joining an already existing THE PEP Partnership are equally welcome to do so by submitting to THE PEP secretariat a signed letter of intent expressing interest to join a specific Partnership and indicating the quality and quantity of their expected contribution with a description of the joint or separate activities to be carried out under the Partnership and a timetable.
E. Use of THE PEP logo in connection with activities under the Partnership

THE PEP logo implies an endorsement and responsibility by the UNECE and WHO, its use (also for communication purposes) is subject to the same rules and regulations that apply to events and publications of which the UNECE and WHO are organizers or (co)-authors.
F. Engagement of non-state actors in THE PEP Partnership

The engagement of non-state actors (e.g. academia, NGOs, private sector) in the implementation of THE PEP Partnerships is welcomed and encouraged.

- precautions to be taken to avoid any conflict of interest in the Partnership implementation including financing and co-sponsorships of events and publications.

- involvement of non-state actors should be assessed and guidance needed from the relevant Departments within the UNECE and WHO.
Decision from the Steering Committee

- SC may recommend adopting the revised TOR
- SC may wish to decide if the existing THE PEP Partnerships be subject to the same procedures