Update on:
Developing national action plans on transport, health and environment:
A step-by-step manual for policy-makers and planners

Informal Document No 4

20/11/2012

Scope and purpose of NTHEAPs

• A main (sub-)national implementation mechanism for all four THE PEP priority goals
• NTHEAPs ...
  – are the practical implementation of previously established policies on sustainable and healthy transport
  – address transport-related health and environmental impacts
  – build on existing plans and programmes
  – set specific targets and timetables for implementation
  – are country-specific

20/11/2012
Working definition of a NTHEAP

- **A national transport, health and environment action plan (NTHEAP) is a document that sets out the main goals, objectives, prioritized actions, coordination mechanisms, roles and responsibilities, timelines and budgets, as well as guidance on implementation, monitoring and evaluation for the development of sustainable and healthy transport in a country.**

Structure of the manual

- **Part I – Setting the scene**
  - Overview of THE issues, importance and definition of NTHEAPs, role of international frameworks
- **Part II – Towards NTHEAPs**
  - 4 phases, 16 steps, illustrative examples
- **Part III – Tools**
  - Grouped by Phase I-IV
- **Annex**
  - template for a NTHEAP document
  - List of country case studies
Phase 1: Planning

1. Establish an steering committee
2. Assess the situation
   - Epidemiology
   - Existing policies, programmes, interventions
   - Existing frameworks on integration
   - Stakeholders
3. Involve stakeholders and create ownership
4. Raise awareness

Phase 2: Development

5. Define overall goals and timeframe
6. Define objectives and targets and set priorities
7. Select interventions
8. Define responsibilities
9. Define resource needs and sources
10. Define mechanisms for monitoring and evaluation

Phase 3: Implementation

11. Adoption of the NTHEAP
12. Integrate actions into work plans
13. Allocate budgets
14. Communicate the activities and results

Phase 4: Monitoring

15. Establish evaluation team and implement evaluation mechanism
16. Sustain and improve NTHEAP

Integrate with other national action plans

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**Process of developing the manual**

- **Mandate**: THE PEP Steering Committee
- **Involved partners**:
  - THE PEP Bureau and consultants
  - Member States interested in providing case studies

- **Project steps**:

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<tr>
<th>Step</th>
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<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt; draft by the secretariat for the Bureau</td>
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<td>2&lt;sup&gt;nd&lt;/sup&gt; draft and call for piloting the manual at SC_8</td>
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<td>Call for contributions from MS</td>
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<td>Finalize and publish manual</td>
<td>Winter 2012/13</td>
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Proposed next steps

- Incorporate final good practice examples for illustrating the steps in the manual
- Update THE PEP Clearing House and Toolbox, to be used as main repositories for tools
- Complete the inventory of existing NTHEAPs and related action plans (such as NEHAPs that include transport activities)
- Circulate final version to Bureau for approval
- Publish manual, spring 2013

The Committee may wish to

- Comment on the current draft
- Endorse the proposed next steps
- Adopt the presented draft