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**Economic Commission for Europe****World Health Organization  
Regional Office for Europe**

High-level Meeting on Transport, Health and Environment

**Steering Committee on Transport, Health and Environment  
Pan-European Programme****Eighth session**

Geneva, 8–10 December 2010

Item 1 of the provisional agenda

**Adoption of the agenda****Annotated provisional agenda for the eighth session<sup>1</sup>**To be held at the World Health Organization headquarters, Geneva  
starting at 15.00 on Wednesday, 8 December 2010**I. Provisional agenda****A. Symposium**

starting at 15.00 on Wednesday, 8 December 2010

1. THE PEP 2010 Symposium: Green and health-friendly investment and jobs in transport (15.00–18.00) (Separate programme to be made available in advance of the session).

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<sup>1</sup> The eighth session of the Steering Committee will be held at World Health Organization (WHO) headquarters in Geneva, located on Avenue Appia. To access WHO premises, delegates must be registered in a list of participants that will be made available at the WHO reception facility at the entrance to the main building. Prior to the session, delegates are requested to report to the entrance to the main building, where they will receive an ID badge and will be directed to the meeting room. Delegates are requested to fill in the registration form which is available from THE PEP website ([www.thepep.org](http://www.thepep.org)) and transmit it **at the latest by 8 November 2010** to the THE PEP secretariat, either by fax (+39 06 4877 599) or by e-mail ([cfu@ecr.euro.who.int](mailto:cfu@ecr.euro.who.int)). For reasons of economy, delegates are requested to bring copies of the documents mentioned in this provisional agenda to the meeting. Documents may be downloaded from [www.thepep.org](http://www.thepep.org) or [www.unecce.org/thepep](http://www.unecce.org/thepep).

**B. General session**

starting at 10.00 on Thursday, 9 December 2010

2. Adoption of the agenda.
3. Election of officers.
4. Adoption of reports of the Steering Committee and its Bureau.
5. Outcomes of THE PEP 2010 Symposium.
6. Progress made by member States on national implementation of THE PEP.
7. Implementing the Amsterdam Declaration:
  - (a) National Transport, Health and Environment Action Plans (NTHEAPs);
  - (b) THE PEP relay race (staffete);
  - (c) THE PEP Partnership.
8. Managing THE PEP:
  - (a) Monitoring implementation;
  - (b) Draft communication strategy;
  - (c) Programme of work for 2009-2011;
  - (d) Financial matters;
  - (e) Strengthening synergies with international organizations and processes.
9. Other business.
10. Next meeting of the Steering Committee.

## **II. Annotations**

### **1. THE PEP 2010 Symposium: Green and health-friendly investment and jobs in transport**

**Documentation:** ECE/AC.21/2009/2-EUR/09/5086385/2,  
Informal document No. 1

At its seventh session, the Committee considered the institutional set-up of THE PEP and discussed ways to stimulate participation and to more actively engage member States and other stakeholders on relevant issues involving the three sectors (ECE/AC.21/SC/2009/7–EUR/09/5088363/7, para. 8).

The Committee agreed that, beginning with its eighth session, discussions would be organized around the four priority goals of the Amsterdam Declaration over the coming four years (i.e. one goal per year, from 2010–2013). (ECE/AC.21/SC/2009/8–EUR/09/5088363/8, paras. 45–46). These discussions would include speakers from governments, civil society, academia and the private sector. This would allow the Committee to deepen the debate and to contribute to the assessment of progress made towards attaining the goals, leading up to the Fourth High-level Meeting in 2014.

The symposium will be held prior to the general session of the Steering Committee in the afternoon of 8 December 2010. It will consist of a panel discussion with speakers

representing the three sectors to share experiences and raise awareness on the issues encompassed by Goal 1 of the Amsterdam Declaration: “Contributing to sustainable economic development and stimulating job creation through investment in environment- and health-friendly transport”. Member States, members of civil society and other stakeholders are encouraged to participate actively by intervening from the floor, engaging in debate and proposing recommendations.

## **2. Adoption of the agenda**

**Documentation:** ECE/AC.21/SC/2010/1–EUDHP1003944/7.1/SC8/1

The Steering Committee is expected to adopt the agenda of its eighth session as prepared by the joint United Nations Economic Commission for Europe (UNECE) and World Health Organization Regional Office for Europe (WHO/Europe) secretariat in consultation with its Bureau.

## **3. Election of officers**

The Committee will elect a chairperson and two vice-chairs. In accordance with its rules of procedure, the chair will rotate on a yearly basis between representatives of the transport, health and environment sectors. In line with established practice, the chairperson for the eighth session should represent the health sector.

The Committee will review the composition of its Bureau (see annex) and consider electing standing and new members.

## **4. Adoption of reports of the Steering Committee and its Bureau**

**Documentation:** ECE/AC.21/2009/8–EUR/09/5088363/8 and annex,  
Informal document No. 2

The Committee will adopt the reports of its seventh session and of the eleventh and twelfth meetings of its Bureau.

## **5. Outcomes of THE PEP 2010 Symposium**

The secretariat will report on THE PEP 2010 Symposium, held prior to the Committee session on 9 December 2010. The Committee will be invited to consider the results of the symposium and to discuss follow-up activities, including the topic of the next symposium in 2011.

## **6. Progress made by member States on national implementation of THE PEP**

Selected examples of progress made, planned projects and activities will be presented by Member States, including:

(a) Legislative and regulatory frameworks that encourage sustainable transport; as well as strategies, policies, measures, guidance or action plans (e.g. National Transport, Health and Environmental Action Plans (NTHEAPs)) to attain the Amsterdam Goals;

(b) Mechanisms to promote cooperation, coordination and communication among the three sectors of transport, health and environment and evidence of an integrated policy approach to sustainable transport;

(c) Tools and methods to raise awareness and build capacity at national and municipal levels with respect to sustainable transport.

The Committee will be invited to consider these reports on progress made and obstacles to progress and to agree on next steps.

## 7. Implementing the Amsterdam Declaration

At its seventh session, the Committee considered the three implementation mechanisms of THE PEP agreed in the Amsterdam Declaration: NTHEAPs, a relay race (staffete) and THE PEP Partnership (ECE/AC.21/SC/2009/8, paras. 11–23). The Committee will be invited to consider guidance on developing NTHEAPs, the results of two workshops held in the context of the relay and the terms of reference for THE PEP Partnership.

### (a) National Transport, Health and Environment Action Plans (NTHEAPs)

**Documentation:** Informal document No. 3

NTHEAPs are integrated plans and programmes at the national or subnational levels across the three sectors, identified by the Amsterdam Declaration as means to promote national (or subnational) action. They are aimed at increasing efficiency in transport while addressing transport-related health and environmental impacts and include specific targets and timelines for implementation. The Committee will consider this step-by-step manual for developing NTHEAPs prepared by the secretariat. Member States are invited to provide information on experiences made in developing integrated policy instruments at national levels and plans, if any, for developing NTHEAPs in their countries.

The Committee will discuss ways to build capacity for member States to integrate transport policy into existing health and environmental plans or to develop targeted country-specific training, where the manual would be an important reference document. Assistance to Member States in the development of NTHEAPs is a deliverable of THE PEP Partnership.

### (b) THE PEP relay race (staffete)

**Documentation:** ECE/AC.21/SC/2010/2-EUDHP1003944/7.1/SC8/2,  
Informal document No. 4, Informal document No. 5

The relay race (staffete) is designed to pass the “baton” of key messages under THE PEP from country to country across the UNECE–WHO/Europe region. The objective is to share best practice and experiences in sustainable urban transport. There are currently two relay races, operating in parallel, one on the topic of safe and healthy walking and cycling in urban areas and the other on integrated policy approaches to sustainable urban transport.

The Committee will consider results of THE PEP workshop “Working together to make things happen” held on 7 and 8 June 2010 in Skopje (The former Yugoslav Republic of Macedonia) and of the second Workshop on safe and healthy walking and cycling in urban areas, held on 30 September and 1 October 2010 in Batumi (Georgia).

The Committee may wish to review the action points for policymakers agreed at the respective workshops and discuss prospects for their implementation at national and urban level.

Member States are invited to propose host countries for future workshops on these subjects or other subjects related to the priority goals of the Amsterdam Declaration.

The representative of the Ukraine will present a proposal for a workshop on integrated policy approaches to sustainable urban transport to be held in spring 2011.

**(c) THE PEP Partnership**

**Documentation:** ECE/AC.21/SC/2010/3–EUDHP1003944/7.1/SC8/3

The Committee will consider draft Terms of Reference for THE PEP Partnership with the view of adopting them. The Committee may wish to discuss practical projects to be developed and implemented within the framework of the Partnership, including: (a) providing assistance for the development of NTHEAPs; (b) producing tools, methods, resources (e.g. THE PEP Toolbox and thematic guidance documents) and contributing to capacity-building for countries in Eastern Europe, Caucasus, Central Asia and South East Europe through, inter alia, THE PEP relay races and workshop series.

The Committee will be informed about progress made in implementing THE PEP–United Nations Environment Programme (UNEP) targeted outreach project on sustainable urban transport in Eastern Europe, Central Asia, the Caucasus, and in South-East Europe.

## **8. Managing THE PEP**

**(a) Monitoring implementation**

**Documentation:** Informal document No. 6, Informal document No. 7

At its eleventh meeting, the Bureau agreed that monitoring progress made at the national level on the attainment of the Amsterdam goals was an important role of the Steering Committee and requested the secretariat to develop a questionnaire to be circulated to member States to assess the level of implementation of THE PEP mechanisms and progress made toward the Amsterdam goals. A pilot questionnaire was circulated to members of THE PEP Bureau in September 2010. The results and experience of the pilot questionnaire are presented as a basis for discussion.

The Committee will be invited to review the results of the pilot questionnaire with a view to endorsing it for use at its next session in 2011. Member States are encouraged to participate actively in the reporting exercise in order for the Committee to effectively monitor progress made toward the Amsterdam goals and to better understand the needs of member States.

**(b) Draft communication strategy**

**Documentation:** ECE/AC.21/SC/2010/4–EUDHP1003944/7.1/SC8/4,  
Informal document No. 8

The secretariat will introduce a promotional brochure on THE PEP, produced in English, French and Russian. The Committee will be invited to consider the draft communication strategy agreed by the Bureau at its twelfth meeting, with a view to adopting it.

**(c) Programme of work for 2009-2011**

**Documentation:** ECE/AC.21/SC/2010/5–EUDHP1003944/7.1/SC8/5

The Committee will consider future activities under THE PEP, taking into consideration the outcomes of the discussions under the previous agenda items.

**(d) Financial matters**

**Documentation:** ECE/AC.21/SC/2010/6-EUDHP1003944/7.1/SC8/6

The secretariat will inform the Committee on the use of funds in 2010 and planned expenditures for 2011. In light of the proposed activities, the Committee will consider ways of mobilizing resources to support the implementation of THE PEP work plan.

**(e) Strengthening synergies with international organizations and processes**

The Committee will be informed about collaboration between THE PEP and related international processes with a view to strengthening synergies, including: the Regional Implementation Forum for the Commission on Sustainable Development; the Fifth Ministerial Conference on Environment and Health (March 2010), the International Transport Forum (ITF), seventh “Environment for Europe” Ministerial Conference (October 2011, Astana, Kazakhstan).

The Committee may wish to discuss ways to strengthen collaboration with these and other international organizations and processes, as well as to promote THE PEP as a model for other regions.

**9. Other business**

The Committee may wish to consider other issues of interest in the field of transport, health and environment.

**10. Next meeting of the Steering Committee**

The ninth session of the Steering Committee is scheduled to take place on 16 and 17 November 2011 at the Palais des Nations in Geneva followed by a meeting of the Bureau on 18 November 2011.

## Annex

The current composition of the Bureau is as follows:

### Health sector:

- Mr. François André, Attaché, Federal Public Service Health, Food Chain Safety and Environment (Belgium);
- Ministry of Health (Bulgaria) - pending formal nomination of replacement;
- Ms. Ursula Ulrich-Vögtlin, Head of Division, Multisectoral Projects, Federal Office of Public Health (Switzerland);
- Mr. Mihail Kochubovski, Chief, Department of Waters and Communal Hygiene, Institute for Health Protection, Ministry of Health (The former Yugoslav Republic of Macedonia).

### Transport sector:

- Ms. Nadine Asconchilo, Chef de Bureau, Ministry of Ecology, Energy, Sustainable Development and Town and Country Planning, Directorate General for Infrastructure, Transport and the Sea (France);
- Mrs. Sjoukje Faber, Senior Policy Advisor, Directorate on Road Infrastructure and Traffic Safety, Ministry of Transport, Public Works and Water Management (Netherlands);
- Mr. Vadim Donchenko, Director General, State Scientific and Research Institute of Road Transport, Advisor to the Vice-Minister of Transport (Russian Federation);
- Mr. Tim Crayford, Chief Medical Advisor, Department for Transport (United Kingdom) - pending formal nomination.

### Environment sector:

- Ms. Lisa Brodey, First Secretary for Environment, Science and Technology, Economic and Scientific Affairs Section, Permanent Mission of United States of America in Geneva (USA);
- Mr. Shkelqim Memaj, Senior Expert, Integration and Legislation Division, Ministry of Environment, Forest and Water Management (Albania) - pending formal nomination;
- Mr. Robert Thaler, Head, Division of Transport, Mobility, Human Settlements and Noise, Federal Ministry of Agriculture, Forestry, Environment and Water Management (Austria);
- Ms. Nino Tkhilava, Head, Integrated Environmental Management Department, Ministry of Environment Protection and Natural Resources (Georgia).