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High-level Meeting on Transport, Health and Environment

**Steering Committee on Transport, Health and Environment
Pan-European Programme****Eighth session**

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Item 7(c) of the provisional agenda

Implementing the Amsterdam Declaration**THE PEP Partnership****Draft Terms of Reference****I. Introduction**

1. This document was prepared by the secretariat as a follow-up to the decision taken by THE PEP Steering Committee at its seventh session to further develop the operational set-up and the terms of reference for THE PEP Partnership (ECE/AC.21/SC/2009/8–EUR/09/5088363/8)
2. The draft takes into consideration terms of reference and mission statements from other processes with similar arrangements, as they comprise experts from the member States, private sector, financial institutions, local authorities, non-governmental organizations, professional associations and research institutions.¹ It also draws on previous material submitted to and discussed by the Steering Committee and the Bureau.

¹ Examples of other processes include: the Real Estate Market Advisory Group (REM) under the United Nations Economic Commission for Europe (UNECE) Working Party on Land Administration and the Housing and Urban Management Advisory Network (HUMAN) under the UNECE Committee on Housing and Land Management; the European Observatory on Health Systems and Policies and the United Nations Environment Programme (UNEP) Partnership for Clean Fuels and Vehicles.

II. THE PEP partnership

3. At the Third High-level Meeting on Transport, Health and Environment (2009, Amsterdam) consensus was reached in the Amsterdam Declaration to develop THE PEP Partnership (hereafter “the Partnership”) as one of the mechanisms for achieving the four priority goals of THE PEP in the period 2009–2014 (ECE/AC.21/2009/2–EUR/09/5086385/2).²

4. The Partnership would serve three main purposes:

(a) To provide THE PEP with an effective mechanism to support the implementation of its work plan in aspects related to the development of tools and methods as well as to provide technical capacity to support member States in the implementation of THE PEP at national level;

(b) To strengthen ownership among potential partners (including member States, as well as international financial institutions, non-governmental and intergovernmental organizations and relevant academic and technical institutions) who would be closely involved in the work to be carried out under the umbrella of the Partnership;

(c) To provide a more solid and sustainable basis for human and financial resources made available for the implementation of THE PEP work plan at the national and international level, thereby overcoming one of the key weaknesses of THE PEP.³

5. The main activities of the Partnership are:

(a) Developing guidance, methods, tools and training packages for integrated approaches to policymaking in transport, health and environment;

(b) Providing technical assistance at the national and subnational level for the development, implementation and evaluation of integrated policy approaches and the implementation of developed guidance, methods and tools, such as guidance on national transport, health and environment action plans (NTHEAPs), in particular in countries of Eastern Europe, Caucasus and Central Asia (EECCA) and in South-Eastern Europe (SEE);

(c) Fostering capacity building, training and the exchange of know-how and expertise, with a focus on the needs of EECCA and SEE countries;

(d) Developing supportive material and promoting research and the dissemination of results in areas addressed by the “relay race”;

(e) International advocacy and cooperation; and

(f) Information-sharing and dissemination and increased visibility of THE PEP.

6. The Partnership coordinates its activities in close contact with other international governmental and non-governmental organizations and cooperates with international financial and donor organizations which provide funds for programmes and projects related to the relevant topics for the implementation of THE PEP activities and of the Amsterdam Declaration.

7. The Partnership encourages partnership between the public and private sectors and their involvement in implementation of activities in line with its programme of work. The

² <http://www.unece.org/thepep/en/hlm/documents/2009/ece.ac21.2009.2.e.pdf>.

³ See also: THE Pan-European Programme on Transport, Health and Environment: assessment and progress made. 2008: UNECE and World Health Organization (WHO); Geneva and Copenhagen: United Nations (<http://www.unece.org/thepep/en/publications/THEPEP.assessment.en.pdf>).

Partnership encourages cooperation with educational institutions for enhancing capacity-building activities in areas relevant to the achievement of sustainable and healthy transport.

III. Operational Set-up

A. THE PEP Partners

8. The Partnership would operate flexibly under the auspices and with the guidance of THE PEP Steering Committee and the coordination of and collaboration with THE PEP Secretariat. The membership is established on a voluntary basis and open to member States, key non-governmental organizations (e.g. International Association of Public Transport (UITP), European Cyclists' Federation (ECF), International Council for Local Environmental Initiatives (ICLEI)), the European Commission (e.g. DG SANCO) and possibly representatives of international financial institutions ("THE PEP Partners"), committed to engage in the Partnership.

9. Interest in the Partnership would be determined following the eighth session of THE PEP Steering Committee. THE PEP Partners would support the Partnership (financially and/or in kind) and be involved in the development and implementation of specific activities or projects, in line with the work programme of THE PEP. Partners will also support dissemination activities and resource mobilization efforts.

10. Activities of the Partnership will be coordinated by UNECE and WHO. This would allow resources to be concentrated on the development of highly visible products to establish the Partnership as an effective mechanism (a "trademark" for action in the area of transport, environment and health), with the intention of attracting other partners.

11. THE PEP Partners will be invited to actively contribute to the coordination and management of the Partnership and of its substantive work, by either dedicated funds made available to the joint UNECE-WHO/Europe secretariat of THE PEP and/or through secondments of staff to THE PEP secretariat. In any case, the functioning of a core staff on a sustainable basis with sufficient time and resources dedicated to the management of the Partnership and the development and implementation of its activities and projects, needs to be ensured for effective operation.

B. THE PEP Partnership Resource Network

12. THE PEP Partnership Resource Network (hereafter "Resource Network") would be established through the Partners. It would be a network able to pool technical expertise from academic and public institutions, centres of excellence and WHO Collaborating Centres from areas relevant to THE PEP implementation. The Resource Network would provide technical expertise and could be invited to contribute to the development of training and capacity building material, as well as to assist in dissemination and implementation of this material and providing in-country expertise when needed. The Resource Network would ensure the cost-effectiveness of the Partnership, by engaging the best available expertise according to the needs of the project and would be linked up through THE PEP Toolbox and Clearing House.

C. Financing

13. The Partnership would be supported through voluntary contributions by its partners. Such resources could be made available financially or in kind. THE PEP Partners can provide ad hoc project-specific resources that would be used for concrete timelimited projects. THE PEP Partners are asked to also provide regular unspecified funding for secretariat functions to ensure adequate servicing of the Partnership. The secretariat,

together with the Resource Network, would carry out the core functions which would include coordination and implementation of core activities, including support to development, implementation and evaluation of THE PEP and of NTHEAPs in member States, development of project proposals and resources mobilization for ad hoc activities in line with the mandate and terms of reference of the Partnership. The Resource Network creates no additional financial implications for the United Nations.

14. The Steering Committee may wish to:

- Endorse the proposal for THE PEP Partnership Draft Terms of Reference; and
 - Agree to launch a call to all member States and stakeholders to express their interest in joining the Partnership.
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