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**Economic Commission for Europe****World Health Organization  
Regional Office for Europe****High-level Meeting on Transport, Health  
and Environment****Steering Committee of the Transport, Health  
and Environment Pan-European Programme****Seventeenth session**

Geneva, 21-23 October 2019

Item 7 (d) of the provisional agenda

**Managing the Transport, Health and Environment****Pan-European Programme: Financial matters****Status of the Transport, Health and Environment  
Pan-European Programme Trust Fund**

Note by the secretariat\*

**I. Introduction**

1. The Transport, Health and Environment Pan-European Programme (THE PEP) secretariat provides the below information on the use of financial resources that were available in 2018 and 2019 to the Economic Commission for Europe (ECE) and the World Health Organization Regional Office for Europe (WHO/Europe) secretariats. Detailed information for 2017 and 2018 has been made available in document ECE/AC.21/SC/2018/5–EUPCR1814179/2.1/SC16/5.

2. This note does not include the in-kind contributions provided by several member States and other stakeholders to the implementation of THE PEP programme of work, in terms of expert time, mobilization of technical expertise, hosting of meetings and workshops, engagement of consultants and participation in and support to the work of THE PEP Partnerships, relay-race workshops and Academy. These contributions are of paramount importance to advance the implementation of THE PEP programme of work and are gratefully acknowledged. Finally, this note also excludes the corporate resources made available by the ECE and WHO to support the cost of salaries of the joint secretariat of THE PEP and provide conference services.

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\* This document was not formally edited due to resources constraints.



## II. Financial resources received and used by the United Nations Economic Commission for Europe and the World Health Organization Regional Office for Europe

### A. United Nations Economic Commission for Europe summary of contributions and expenditures for 2018 and estimates for 2019 (as of 31 July 2019)

<i>Opening balance 2018 (USD)</i>	<b>345 164</b>	
<i>Contributions 2018 (USD)</i>		
Russian Federation	75 710	
Switzerland	10 000	
<b>Total Contributions 2018</b>	<b>85 710</b>	
<b>Total available 2018</b>	<b>430 874</b>	
<i>Costs 2018</i>		
Staff and personnel costs, International consultant fees etc.	1 500	
Contractors		
Contractual services	2 436	
Operating and Other Direct Costs	1 949	
Equipment, Vehicles and Furniture	292	
Grants out to end Beneficiaries	35 000	
Travel	49 757	
<b>Total Costs 2018</b>	<b>90 934</b>	
13% Programme Support Costs	11 821	
<b>Total Expenditure 2018</b>	<b>102 756</b>	
<b>Balance at 31.12.2018</b>		<b>328 118</b>
<i>Opening balance 2019 (USD)</i>	<b>328 118</b>	
<i>Contributions 2019 (USD)</i>		
Austria	44 893	
<b>Total Contributions 2019</b>	<b>44 893</b>	
<b>Total available 2019</b>	<b>373 011</b>	
<i>Expected Costs 2019</i>		
Staff and personnel costs, International consultant fees etc.	60 000	
Contractors		
Contractual services	2 000	
Operating and Other Direct Costs	4 000	
Equipment, Vehicles and Furniture	1 000	
Grants out to end Beneficiaries		
Travel	50 000	
<b>Total Expected Costs 2019</b>	<b>117 000</b>	
13% Programme Support Costs	15 210	
<b>Total Expected Expenditure 2019</b>	<b>132 210</b>	
<b>Expected Balance at 31.12.2019</b>		<b>240 801</b>

**B. World Health Organization Regional Office for Europe summary of contributions and expenditures for 2018 and estimates for 2019 (as of 4 October 2019)**

<i>Contributions 2018 (USD)</i>			
Serbia	March 2018	EUR 5 000	5 570
Austria	January 2018	EUR 40 000	43 700
France	October 2018	EUR 10 000	11 567
Norway	October 2018	NOK 200 000	23800
<b>Total contributions in 2018</b>			<b>84 638</b>
<b>Balance on 31 December 2017</b>			<b>150 383</b>
<b>Total available in 2018</b>			<b>235 021 (a)</b>
<i>Expenditures 2018 (USD)</i>			
Travel of staff (relay race workshop, side events, statutory meetings)			14 094
Meeting participants and experts (statutory meetings, relay race workshop, side event, Masterplan consultation)			16 518
Meeting costs (workshops, Bureau, Steering Committee 16, RC68)			5 783
Consultant			47 597
Publications (THE PEP and SDGs)			9 600
<b>Total direct expenditures for 2018</b>			<b>93 592</b>
13 % Programme Support Costs on direct expenditures			12 167
<b>Total expenditures for 2018</b>			<b>105 759 (b)</b>
<b>Total unencumbered net fund balance as of 31.12.2018 (a)-(b)</b>			<b>129 262 (c)</b>
<i>Contributions 2019 (USD)</i>			
Austria	January 2019	EUR 40 000	45 506
<i>Norway (pledge)</i>			
<b>Total contributions in 2019</b>			<b>45 506 (d)</b>
<b>Total available in 2019 (c)+(d)</b>			<b>174 768</b>
<i>Expected expenditures 2019 (USD) (estimates)</i>			
Travel of staff (statutory meetings, conferences, Partnership meetings, workshops)			4 689
Travel of meeting participants and experts (statutory meetings, workshops, EHTF Bonn, side events, Masterplan consultation)			20 659
Meeting costs (Bureau July 2019)			2 191
Consultants and staff			33 033
Publications (THE PEP new brochure)			5 000
<b>Total direct expected expenditures for 2019</b>			
13 % Programme Support Costs			8 524
<b>Total expected expenditures for 2019</b>			<b>74 096 (e)</b>
<b>Expected balance at 31.12.2016 (c)+(d)-(e)</b>			<b>100 672</b>

### **III. Commentary of financial results**

3. The secretariat would like to highlight the precarious financial situation of the THE PEP trust fund and in particular the likelihood that, without an increase in contributions, the possibility to fund the participation of member States to THE PEP meetings will be significantly reduced. This will be a significant issue in the year of High-Level Meeting.
4. In order to reduce costs, the secretariat proposes the following:
  - No travel for the secretariat other than Bureau meeting and SC meeting (including drafting meetings, HLM preparatory meetings, relay races etc. unless paid by the organizers).
  - Funding of participation of member States is limited to 1 Bureau meeting and 1 SC meeting.
  - No additional studies or publications unless there is a distinct budget allocation for them.
5. Without these measures, and no additional contributions, further cuts will be necessary from 2021.

### **IV. Guidelines for the transfer of contributions to the Transport, Health and Environment Pan-European Programme**

6. The secretariat provides bank information for the transfer of contributions to ECE and WHO/Europe to ensure the effective implementation of the work plan of THE PEP and the adequate participation of experts from countries of Eastern Europe, Caucasus and Central Asia (EECCA) in its meetings. Contributions should be transmitted to the ECE THE PEP Trust Fund and/or to WHO/Europe.
  7. For administrative reasons, funds for personnel and IT infrastructure for THE PEP Clearing House should be made available to the ECE Trust Fund, while support for additional services to be provided by the Clearing House can be made available to either organization. In general, resources made available through the ECE Trust Fund would mainly support activities that have a strong transport and environment component. Funds promoting primarily health-related objectives could be directed to WHO/Europe.
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